

JOB OPPORTUNITY/EXAMINATION BULLETIN

OFFICE OF LEGISLATIVE COUNSEL
LEGISLATIVE DATA CENTER



DRUPAL DEVELOPER

INFORMATION TECHNOLOGY SPECIALIST I, RANGE C (6LC02)
(EQUIVALENT TO: ASSISTANT INFORMATION SYSTEMS ANALYST)

JOB LOCATION: **SACRAMENTO, CALIFORNIA**
FINAL FILING DATE: **MARCH 7, 2016**

SALARY: **\$4,020 - \$5,284**

Our Agency

The Office of Legislative Counsel (OLC) is a small civil service department whose mission is to provide legal services and information technology support services to the State Legislature. The Legislative Data Center (LDC), as one of three branches of the OLC, is a customer service organization, delivering Information technology solutions to the California State Legislature. The LDC is dedicated to building and developing individual and collective expertise through business knowledge and teamwork. The LDC is committed to continuous learning and improving individual skills as technology changes.

The State of California provides excellent health benefits and retirement options, sick leave and vacation accrual, and paid state holidays. This position is located in the heart of downtown Sacramento. OLC employees are excluded from collective bargaining and, therefore, receive enhanced benefits and do not contribute fair share.

Your Role

The candidate will be part of a Drupal web development team that has passion, determination and ambition to create the best customer experience with web sites/applications based on business and functionality needs. The candidate will work closely with senior developers and must have a desire to learn and use industry standards and best practices to develop responsive, CSS-driven, HTML templates and themes for various mobile views. The development teams often collaborate with others to solve problems creatively and demonstrate high integrity. The candidate must have knowledge and experience with website interface design/development and will join a team of talented developers, designers, strategists and producers who will assist with new projects while learning and sharing skills and knowledge along the way.

Your Expertise

- Use of technologies such as HTML, MySQL, PHP, and JavaScript
- Thorough working knowledge of the Software Lifecycle Development Process
- Experience with responsive mobile optimization
- Must be able to see the "big picture" of a Drupal project and be able to architect solutions to meet that vision
- Passion for technology and a desire to expand upon existing technical skills
- Strong analytical and problem-solving skills

Your Responsibilities

- Build flexible, cross-browser compatible, scalable Web applications
- Use of default Drupal theme layer (template files and preprocessor functions)
- Work with existing organizational teams to share knowledge, suggest improvements, and debug existing Web platform software
- Be a part of a fun team of driven developers and managers to bounce off ideas and learn from
- Professional and personable demeanor, with excellent communication skills
- Maintain professional internal/external relationships that meet the organization's core values
- Manage and maintain a schedule of work to ensure project schedules and deliverables are completed within agreed timeframes
- Use of creative excellence for solving layout and technical challenges

Minimum Qualifications

A minimum of one (1) year of experience in the software development life cycle to manage, analyze, design, develop, and test automated solutions that meet the customers' business and functionality needs using web technologies. A minimum of one (1) year experience in PHP, HTML, MySQL, and SQL. A minimum of one (1) year of CSS, JavaScript and JQuery experience or completion of at least 60 semester or 90 quarter units at a recognized college or university, of which 24 semester or 36 quarter units are comprised of information technology-related coursework. Ability to learn, interpret and apply new technologies to information technology problems. Excellent oral and written communication. Experience in working collaboratively with cross-functional teams to deliver quality software. Experience in testing methods and tools to ensure quality, usability and accessibility of developed websites. Ability to establish and maintain positive working relationships with

Desirable Qualifications

One (1) year experience with assessing customer requirements to establish whether best approach is using Drupal's built-in features, contributed modules or custom development. Hands on experience in developing moderate to complex CSS. Development of iOS 6 or 7 and/or Android application development. Familiar with coding and design standards for accessible (Section 508 Compliant) websites. Customer service oriented with strong interpersonal skills. Ability to work in an organized and efficient manner while under pressure in order to meet challenging time constraints. Ability to adapt to changing priorities and manage multiple concurrent assignments and projects.

WHO MAY APPLY

Applicants need not be a current or former State employee nor be on a State exam list to apply, but need to meet the Minimum Qualifications listed above.

It is your responsibility to make sure that you meet the minimum qualifications listed in this bulletin. Your signature on your application indicates that you have read, understood, and possess the minimum qualifications required. This selection process consists of a state examination and job interview as a combination. Under the OLC's position-specific selection program, candidates do not have to be on a State list in order to apply. OLC may use this selection process for up to one year to fill other vacancies, where job-related knowledge, skills, abilities and behaviors are the same or substantially similar to this advertised position. Applications will be screened and interviews scheduled for those candidates possessing the best qualifications and experience. Subject to SROA/Surplus.

HOW TO APPLY

Submit a standard state application and resume which demonstrates that you meet the Minimum Qualifications in the bulletin to the Office of Legislative Counsel Human Resources Office, Attn: K. Zanzi, 925 L Street, Suite 900, Sacramento, CA 95814. Applications must be received in the Human Resources Office by 5:00 p.m., Monday, March 7, 2016, or be postmarked by this date. **You must include on your application the alpha-numeric process indicator number 5LC28 after the position title on your application.** **Applications that do not contain the process indicator number will not be processed.** Please note on your application how you heard about this position. Technical questions regarding the position may be directed to Pranil Naresh at (916) 341-8735. Questions regarding the application process may be directed to Human Resources Office at (916) 341-8330.

SELECTION INFORMATION: The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

OTHER RELATED INFORMATION: The Office of Legislative Counsel reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Applications are available at local offices of the Employment Development Department and the Office of Legislative Counsel Human Resources Office. The application form (STD. 678) is also available in several formats on the website at: <http://jobs.ca.gov/Profile/StateApplication>.

THIS IS A COMPETITIVE PROCESS. If you meet the minimum qualifications stated on this bulletin, you may file for this position. Possession of the qualifications does not guarantee inclusion in the selection process. Your performance in the selection process will be compared with the performance of all others who participate in this process, and does not guarantee an appointment to the position.

INTERVIEW SCOPE: If an interview is conducted, in addition to the minimum and desirable qualifications described on this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of experience. Evaluation of a candidate's personal development will include consideration of a recognition of training needs; plans for self-development; and the progress made in efforts toward self-development.

CALIFORNIA RELAY SERVICE:
TDD PHONE (800) 735-2929
VOICE PHONE (800) 735-2922